



**Bhartiya Vidya Bhavan's Shri Ishvarlal L. P. Arts-Sc. & J.
Shah Comm. College- Dakor, Dakor, Dist: Kheda, Gujarat**

Year: 2022-23

IQAC Minutes of Meeting - I



Notice

The general meeting for NAAC which is conducted by IQAC cell has been called on 25/06/22 to discuss various parameters regarding academic year 2022-23.

The following members were present:

1. Chairperson: Dr. T. R. Trivedi (In-charge-Principal)
2. Convener: Dr. Sahaj A. Gandhi
3. Member: Prof. D. V. Surti
4. Member: Smt. Dr. B. K. Patel
5. Member: Prof. M. C. Patel
6. Member: Dr. Y. M. Kadiyani
7. Member: Shri A.V. Patel (Technical Staff)
8. Member: Shri J. P. Rojasara (Administrative Staff)
9. Member: Shri Darshan Suthar (Administrative Staff)
10. Member: Shri R. B. Vaghela (Senior Peon)
11. Member: Mrs Nikitaben Gandhi (Management Representative)
12. Member: Dr. Pinkesh Sutariya (Adviser, NEP, Assistant Professor, SPU, V.V. Nagar)
13. Member: Miss Heni Soni (Alumni Representative)
14. Member: Harsh R. Pandya (Student Representative)
15. Member: Princy B. Patel (Student Representative)
16. Member: Maharshi M. Trivedi (Student Representative)



Minutes of Meeting-I of Year 2022-23

Venue: IQAC Room

Date: 25/06/22

Agenda of Meeting-I

1. To welcome for the newly appointed IQAC members
2. Review of Self-appraisal of all the faculty members
3. To discuss challenges arising because of bifurcation of college timings in two shifts.
4. To plan academic calendar and course planner for all the faculties.
5. Formation of new functional committee for current academic year 2022-23 & Specially for National education Policy Cell.
6. To discuss the upcoming activities to be initiated during the first half of the semester. To remind all the IQAC members of celebrations of 75th year of Independence.
7. To review the last academic results for year 2021-22 final year Undergraduate and Post Graduate students.
8. To nominate SRC convener and arrange induction program schedule for newly admitted students.

After prolonged discussions and exchange of ideas, following resolutions were adopted by all the IQAC members:

Agenda Item 1: All the IQAC members were welcomed by Principal and were briefed about their responsibilities as a IQAC committee member. The outgoing member Mr. M. L. Baraiya was given an emotional farewell from all the committee members and complimented his dedication towards the institute. Dr A. K. Chaudhari, Co-Ordinator, Arts Faculty was given a warm welcome along with Mr. A. V. Patel new IQAC members.



Agenda Item 2: IQAC members reviewed self-appraisals of all the faculty members and discussed margin of improvement individually.

Agenda Item 3: After prolonged deliberations Principal Dr Trivedi and all the IQAC members reached decisions of organizing events during those time durations where the timings of both the shifts overlap.

Agenda Item 4: Academic Calendar was prepared by IQAC committee with approved from principal.

Agenda Item 5: IQAC members finalized functional committee for the current academic year.

Agenda Item 6: All the IQAC members along with the principal unanimously decided to celebrate 75th year of Independence by organizing appropriate program jointly along involving all the three institutes on the campus.

Agenda Item 7: Principal critically discussed results of Undergraduate and Postgraduate students and invited suggestions for students who were performing below par as a result of pandemic effects.

Agenda Item 8: Dr T.R. Trivedi nominated Dr J. M. Shah as SRC convener with approval from all the IQAC members by Principal assigned responsibility to conduct induction program for newly admitted students of all the faculties so that they can be encouraged for participation in various activities.





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Year: 2022-23

IQAC Minutes of Meeting - II



Notice

The general meeting for NAAC which is conducted by IQAC cell has been called on 15/09/22 to discuss various parameters regarding academic year 2022-23. The following members were present:

1. Chairperson: Dr. T. R. Trivedi (In-charge-Principal)
2. Convener: Dr. Sahaj A. Gandhi
3. Member: Prof. D. V. Surti
4. Member: Smt. Dr. B. K. Patel
5. Member: Prof. M. C. Patel
6. Member: Dr. Y. M. Kadiyani
7. Member: Shri A.V. Patel (Technical Staff)
8. Member: Shri J. P. Rojasara (Administrative Staff)
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10. Member: Shri R. B. Vaghela (Senior Peon)
11. Member: Mrs Nikitaben Gandhi (Management Representative)
12. Member: Dr. Pinkesh Sutariya (Adviser, NEP, Assistant Professor, SPU, V.V. Nagar)
13. Member: Miss Heni Soni (Alumni Representative)
14. Member: Harsh R. Pandya (Student Representative)
15. Member: Princy B. Patel (Student Representative)
16. Member: Maharshi M. Trivedi (Student Representative)



Minutes of Meeting-II of 2022-23

Venue: IQAC Room

Date: 15/09/22

Agenda of Meeting-II

1. To review progress of past meeting minutes.
2. To plan internal exams for Undergraduate and Postgraduate students as a result of upcoming General Assembly elections.
3. To check course planner of all the faculty members.
4. To analyze activities conducted during the semester and also review the mentorship program.

After prolonged discussions and exchange of ideas, following resolutions were adopted by all the IQAC members:

Agenda Item 1: Minutes of the past meeting were discussed by IQAC members and suggestions were also made during the discussion.

Agenda Item 2: IQAC members discussed the probable dates for Undergraduate and Postgraduate internal theory as well as practical exams. The committee expressed concern as a result of dates of General Assembly elections approaching during the University examination.

Agenda Item 3: Principal checked and evaluated course planner of all the faculty members.

Agenda Item 4: Principal along with IQAC members reviewed activities conducted under Bhavan's Community Center and Mentorship program. Suggestions from students were discussed. The committee members along with Principal resolved to take steps for grievances shared by the students.





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Year: 2022-23

IQAC Minutes of Meeting - III



Notice

A general meeting for NAAC which is conducted by IQAC cell has been called on 26/01/23 to discuss various parameters regarding academic year 2022-23. The following members were present:

1. Chairperson: Dr. T. R. Trivedi (In-charge-Principal)
2. Convener: Dr. Sahaj A. Gandhi
3. Member: Prof. D. V. Surti
4. Member: Smt. Dr. B. K. Patel
5. Member: Prof. M. C. Patel
6. Member: Dr. Y. M. Kadiyani
7. Member: Shri A.V. Patel (Technical Staff)
8. Member: Shri J. P. Rojasara (Administrative Staff)
9. Member: Shri Darshan Suthar (Administrative Staff)
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12. Member: Dr. Pinkesh Sutariya (Adviser, NEP, Assistant Professor, SPU, V.V. Nagar)
13. Member: Miss Heni Soni (Alumni Representative)
14. Member: Harsh R. Pandya (Student Representative)
15. Member: Princy B. Patel (Student Representative)
16. Member: Maharshi M. Trivedi (Student Representative)



Minutes of Meeting-III of 2022-23

Venue: IQAC Room

Date:26/01/23

Agenda of Meeting-III

1. To review progress of past meeting minutes and NAAC activities.
- 2.To plan activities for celebrations of science day and to prepare for cluster level competition for CPEx -2023 Physics experiments supported by IAPT RC-7.
- 3.To discuss the probable date and venue of NSS annual camp.
- 4.To discuss the probable dates for conducting internal exams.

After prolonged discussions and exchange of ideas, following resolutions were adopted by all the IQAC members:

Agenda Item 1: Review of minutes of pass meeting was carried out by IQAC committee members and in order to systematic fulfil NAAC work and completion SSR work revised committees were constituted.

Agenda Item 2: Celebrations of Science Day were discussed by the IQAC committee keeping in view the duration of the ongoing semester. Preparation for hosting cluster level competition for CPEx -2023 Physics experiments supported by IAPT RC-7 and sponsored by C. C. Patel community science center, Sardar Patel University, V. V. Nagar and GUCOST, Gandhinagar and DST.

Agenda Item 3: On account of COVID-19 pandemic, annual NSS camp was not conducted and hence the committee resolved to guide Dr K. K.



Dave for conducting one-week annual camp before the first week of February.

Agenda Item 4: Probable dates for theory and practical internal exams were discussed by committee members.

